

# **MERCHANT APPLICATION AND AGREEMENT**

5429 Lyndon B Johnson FWY, Suite 725, Dallas, TX 75240, (888) 707-7258

AGENT OFFICE / SALES REP NAME: \_\_\_\_\_\_

#### BANK DISCLOSURE AND ACKNOWLEDGEMENT

## **DEFINITIONS:**

"Bank" means Wells Fargo, N.A., located at P.O. Box 6079, Concord CA 94524 - Phone (844) 284-6834

"Merchant" means the entity completing this Merchant Application and approved for processing by Bank, NTI, and Finical Inc. (Each "ISO") under a Merchant Agreement.

"Merchant Agreement" means this Merchant Application once approved and accepted by Bank, together with the Terms and Conditions.

"Merchant Application" or "Application" means this Merchant Application between Bank, NTI, Finical Inc. (Each "ISO") and Merchant.

"NTI" means Nuvei Technologies Inc.

"Terms and Conditions" means the terms and conditions of the Merchant Agreement accessible at: https://www.finicalinc.com/WM2M062021.

IRS Tax Filing Name:

☐ Limited Liability

#### Merchant Services Provider: NTI, located at 1375 N Scottsdale Rd Suite 400, Scottsdale, AZ 85257 - Phone (877) 462-7486

### Important Bank Responsibilities:

- 1. Bank is the only entity approved to extend acceptance of Card Association products directly to a Merchant.
- 2. Bank must be a principal (signer) to the Merchant Agreement.
- 3. Bank is responsible for and must provide settlement funds to the Merchant.

□ Partnership

- Bank is responsible for educating Merchants on pertinent Visa and Mastercard Rules with which Merchants must comply; but this information may be provided to you by the Processor.
- 5. Bank is responsible for all funds held in reserve.

#### Important Merchant Responsibilities:

 $1. \quad \text{Ensure compliance with cardholder data security and storage requirements}.$ 

How long in business?

■ Publicly Traded

- 2. Maintain fraud and chargebacks below Card Association thresholds.
- 3. Review and understand the terms of the Merchant Agreement.
- 4. Comply with Card Association rules.
- 5. Retain a signed copy of this Disclosure page.

Merchant Resources: Download "Visa Regulations" at <a href="https://usa.visa.com/support/consumer/visa-rules.html">https://usa.visa.com/support/consumer/visa-rules.html</a> Download "Mastercard Rules" at <a href="https://www.mastercard.us/en-us/business/overview/support/rules.html">https://www.mastercard.us/en-us/business/overview/support/rules.html</a> The responsibilities listed above do not supersede terms of the Merchant Agreement and are provided to ensure that Merchant understands important obligations of each party and that the Visa or Mastercard Member (i.e. Bank) is the ultimate authority should the Merchant have any problems. ☐ I agree to the terms outlined above, including without limitation the Terms and Conditions. \_\_\_\_\_ Address: \_\_\_ Business Legal Name: \_\_\_ Phone: Merchant Signature: \_\_\_ \_\_\_ Merchant Name: \_\_ \_\_\_ Title: \_\_ Date: \_\_\_ MERCHANT BUSINESS INFORMATION Legal Name (Ownership Entity): City: Legal Address: State: Zip:

| Product or Service Sold: | Website:   |  |        |      |  |  |  |
|--------------------------|--|--|--------|------|--|--|--|
| Business Email:          | Customer Service #:  |  |        |      |  |  |  |
|                          |  |  |        |      |  |  |  |
| DBAINFORMATION           | A data same as Legal Information. If not, indicate DBA name and complete DBA sections below. |  |        |      |  |  |  |
| DBA Name:                | Telephone:   |  | Fax:   |      |  |  |  |
| Address (No P.O. Box #): | City:  |  | State: | Zip: |  |  |  |

□ Corporation

Fax:

□ Government

■ Non-profit

| ELECTRONIC DEBIT/CREDIT AUTHORIZATION |          |         |  |  |  |  |  |  |  |         |             |         |       |             |         |
|---------------------------------------|----------|---------|--|--|--|--|--|--|--|---------|-------------|---------|-------|-------------|---------|
| Routing #:*                           |          |         | Account Number:**  |  |  |  |  |  |  |         |             |         |       |             |         |
| Name on Account Matches               | :: 🗖 DBA | ☐ Legal | Please provide a voided check or bank letter confirming your Transit # (ABA Routin |  |  |  |  |  |  | ng) and | d Account # | (DDA).  |       |             |         |
| Routing #:*                           |          |         | Withdrawal Account:**  |  |  |  |  |  |  |         |             |         |       |             |         |
| Name on Account Matches               | :: 🗖 DBA | ☐ Legal |  |  |  |  |  |  |  | *Must   | be 9 c      | digits. | **Can | be up to 15 | digits. |

Telephone:

Federal Tax ID:

☐ Sole Proprietorship

## AMERICAN EXPRESS COMMUNICATION

☐ By checking this box, Merchant opts out of receiving future commercial communications from American Express.

Note that you may continue to receive marketing communications while American Express updates its records to reflect your choice. Opting out of commercial marketing communications will not preclude you from receiving important transactional or relationship messages from American Express.

| OWNERS, OFFICERS, AND I<br>All beneficial owners (i.e. those v<br>☐ There are no other additiona | with equity      | owners    | hip equ                      | al to or gre | eater             |       |                       |       |                                    |                          |                      |               |               | l in th                              | ne entity) are r  | equii | red.          |  |
|--|------------------|-----------|------------------------------|--------------|-------------------|-------|-----------------------|-------|------------------------------------|--------------------------|----------------------|---------------|---------------|--------------------------------------|-------------------|-------|---------------|--|
| Title:   |                  |           | -                            | Address:     | Per               |       |                       |       | Percent Ov                         |                          |                      | %             |               | ☐ Has significant managerial control |                   |       |               |  |
| First Name:  |                  |           | Last N                       | ame:         | Driver            |       |                       |       | Driver's Lic                       | Driver's Lic #:          |                      |               |               |                                      | State:            |       |               |  |
| Home Address:  |                  |           | City:                        |              |                   |       |                       |       |                                    | State:                   |                      |               |               |                                      |                   |       |               |  |
| Mobile #: SSN:   |                  |           |                              |              |                   |       |                       |       |                                    | Date of Bir              | th (mr               | n/dd/         | ′уууу):       |                                      |                   |       |               |  |
| Title:   | Email Address:   |           |                              |              |                   |       |                       |       | Percent Ownership: %               |                          |                      |               |               | ☐ Has significant managerial control |                   |       |               |  |
| First Name: Last Na  |                  |           |                              | ame:         |                   |       |                       |       |                                    | Driver's Lic #:          |                      |               |               |                                      | State:            |       |               |  |
| Home Address:  |                  |           | City:                        |              |                   |       |                       |       |                                    | State:                   |                      |               | Zip:          |                                      |                   |       |               |  |
| Mobile #:  |                  |           | SSN:                         |              |                   |       |                       |       |                                    | Date of Bir              | th (mr               | n/dd/         | уууу):        |                                      |                   |       |               |  |
| VISA / MASTERCARD / DISC   | COVER / A        | AMEX S    | ALES P                       | PROFILE (    | be as             | ac    | curate as possible    |       |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| Transaction Types  | Swipe:           | %         |                              |              | Ecc               | omn   | n: %                  |       |                                    | MOTO / Ke                | yed:                 |               | %             | Tot                                  | al = 100%         |       |               |  |
| Visa, M/C, Discover  | Monthly \        | Volume:   | \$                           |              | Ave               | erag  | ge Ticket: \$         |       |                                    | High Ticket              | i                    |               |               |                                      |                   |       |               |  |
| AMEX   | Monthly \        | Volume:   | \$                           |              | Ave               | erag  | ge Ticket: \$         |       |                                    | \$                       |                      |               |               |                                      |                   |       |               |  |
| How many days until the cardho   | older receiv     | ves the p | roduct                       | or service   | from              | wh    | en the card is char   | ged   | ?                                  | ☐ Same Day               | , <b>_</b>           | 1-5           | <b>G</b> 6-15 | <b>.</b>                             | 16-30 <b>Q</b> Ov | er 30 | )             |  |
| SCHEDULE A   |                  |           |                              |              |                   |       | Billing Option        | ns F  | Reque                              | ested: 🗖 D               | aily                 |               | Monthly       |                                      | Next Day Fun      | ding  | Requested     |  |
|  | Qual             | lified    | +N                           | Mid-Qualifi  | ed +Non-Qualified |       |                       |       | Qualified                          |                          |                      | Mid-Qualified |               | Non-Qualified                        |                   | F     | Authorization |  |
| Visa, M/C, Discover Cost Plus  |                  | Q         | %                            |              |                   | \$    |                       |       |                                    |                          |                      |               |               |                                      |                   | \$    |               |  |
| AMEX Cost Plus   |                  | ģ         | %                            |              |                   |       |                       |       |                                    |                          |                      |               |               |                                      | \$                |       |               |  |
| Visa, M/C, Discover Debit  |                  | Q         | %                            |              | %                 | %     |                       | \$    |                                    | \$                       |                      | \$            |               | \$                                   |                   |       |               |  |
| Visa, M/C, Discover Credit   |                  | ģ         | %                            |              | %                 |       | %                     | \$    | \$                                 |                          | \$                   |               | \$            |                                      | 7                 |       |               |  |
| AMEX Credit Card   |                  | ģ         | %                            |              | %                 |       | %                     | \$    | j                                  |                          | \$                   |               | \$            |                                      | \$                |       |               |  |
| Visa, M/C, Discover Non-Qualific   | ed Surchar       | ge        |                              |              | % Visa, N         |       |                       | a, M/ | I/C, Discover Cost Plus Surcharge: |                          |                      |               |               |                                      | %                 |       |               |  |
| ADDITIONAL SERVICES  |                  |           |                              |              |                   |       |                       | ΑN    | 1EX A                              | CCOUNT                   |                      |               |               |                                      |                   |       |               |  |
| PIN-Based Debit  |                  | % \$      |                              | I            | ☐ De              | ebit  | Network Fee           | Ne    | twork                              | vork Fee % Non-Swipe Fee |                      |               |               |                                      |                   | %     |               |  |
| ☐ Multi-Currency Pricing (MCP)<br>EBT#:  | – Visa, M/C      |           | <sup>able)</sup><br>BT Per I | Item:        | % Existing        |       |                       |       | sting                              | ng AMEX Account Number:  |                      |               |               |                                      |                   |       |               |  |
| SERVICE FEES (other fees may   | y apply <b>)</b> |           |                              | <br>         |                   |       |                       | l     |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| Set-Up (one-time)  |                  | \$        |                              | Batch (pe    | er)               |       |                       |       | \$                                 |                          | Char                 | gebad         | k (per)       |                                      |                   | \$    |               |  |
| Account on File (monthly)  |                  | \$        |                              | Address      | Verifi            | icati | ion (per)             |       | \$                                 |                          | Re-presentment (per) |               |               | (if app                              | plicable)         | \$    |               |  |
| Annual   |                  | \$        |                              | BIN Basis    | s Poir            | nt (\ | olume) (if applicable | e)    |                                    | %                        | Retrieval (per)      |               |               |                                      |                   | \$    |               |  |
| B2B Auto Template  |                  | \$        |                              |              |                   |       |                       |       |                                    |                          | Wirel                | ess A         | ctivation     |                                      |                   | \$    |               |  |
| Monthly Minimum Discount (sig  | gned volum       | ne):      | % Da                         | ate:         |                   | Ar    | mount: \$             |       |                                    |                          | Wireless (monthly)   |               |               |                                      |                   |       |               |  |
|  |                  |           |                              | Monthly      | Minir             | mur   | n Fee                 |       | \$                                 |                          |                      |               |               |                                      |                   |       |               |  |
|  |                  |           |                              |              |                   |       |                       |       |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| GATEWAY FEES AND SETU  | P                |           |                              |              |                   |       |                       |       |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| Setup (one-time): \$   |                  |           |                              | Service (r   | mont              | :hly) | ): \$                 |       |                                    |                          | Autho                | orizat        | ion (per): \$ |                                      |                   |       |               |  |
| TOKENIZATION FEES  |                  |           |                              |              |                   |       |                       |       |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| On File (per): \$  |                  |           |                              | Creation     | (per)             | ): \$ |                       |       |                                    |                          | De-to                | кепіz         | ation (per):  | \$                                   |                   |       |               |  |
| ACCOUNT UPDATER FEES   |                  |           |                              | T -          |                   |       |                       |       |                                    |                          |                      |               |               |                                      |                   |       |               |  |
| Setup (one-time): \$   |                  |           |                              | Service (r   | mont              | hly)  | ): \$                 |       |                                    |                          | Upda                 | te (p         | er): \$       |                                      |                   |       |               |  |

| <ol> <li>Do you store credit card</li> <li>If you use a third-party p</li> </ol>   |   | Yes Notion that stores/train  |  | rocesses cardholo  | ler data, provide:   |  |  |  | ONS THAT COMPI  |  |  |  |  |  |  |  |  |
|--|---|---|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|
| Name:  |   | Ver   | sion #: _  |  |  |  |  |  | olications is availa  |  |  |  |  |  |  |  |  |
| *PCI Monthly Fee: \$10 per I.P., per m<br>annual compliance fee. Additional I  |   |   |  | etail and MOTO if appli  | cable per month and \$   | 89   | W  | ww.pcisec  | uritystandards.oı   | g  |  |  |  |  |  |  |  |
| EQUIPMENT AND CODI   | NG  |   |  |  |  |  |  |  |   |  |  |  |  |  |  |  |  |
| ☐ Ship to DBA  |   |   |  |  |  | Shipp  | oing Method:   |  |   |  |  |  |  |  |  |  |  |
| ☐ Ship to Other Address  |   | ☐ Reg   | gular (3 Day) 🔲  | 2 Day  | ☐ Next Day   | ☐ Overnight  |  |  |   |  |  |  |  |  |  |  |  |
|  | City: State: Zip:   |   |  |  |  |  |  |  | Cost of shipping will vary depending on location and delivery options selected.   |  |  |  |  |  |  |  |  |
| Multi-Merchant File Build:   | ☐ Yes ☐ N   | o If Yes, provide   | parent/  | child MIDs:  |  |  | ge Equipment Cost t<br>hase agreement signed by  |  | :hant*  |  |  |  |  |  |  |  |  |
| Terminal 1:  |   | Quantity:   |  | ☐ Free Terminal  |  | ☐ Pu   | ırchase from Finical   |  | ☐ Reprogram   |  |  |  |  |  |  |  |  |
| Terminal 2:  |   | Quantity:   |  | ☐ Free Terminal  |  | ☐ Pu   | ırchase from Finical   |  | ☐ Reprogram   |  |  |  |  |  |  |  |  |
| Software/Gateway:  |   | Version #:  |  | ☐ Finical Setup  |  | ☐ Pu   | ırchase from Finical   |  | ☐ Data Sheet O  | nly  |  |  |  |  |  |  |  |
| PIN Pad:   |   | Quantity:   |  | ☐ Existing   |  | ☐ Pu   | ırchase from Finical   |  |   |  |  |  |  |  |  |  |  |
| Mobile Device:   |   | Quantity:   |  |  |  | ļ  |  |  |   |  |  |  |  |  |  |  |  |
| Default Terminal Settings:   | ☐ RETAIL Setup  | P RETAIL with   | h Tip Set  | шр 🔲 МОТО  | )/Ecomm Setup  | <b></b>  | odging Setup   |  |   |  |  |  |  |  |  |  |  |
| Prompt:  |   | Disable:  |  |  | Prompt:  |  |  | Prompt:  |   |  |  |  |  |  |  |  |  |
| PIN Based Debit  |   |   |  |  | Auto Close Time:   |  |  | ☐ CVV C  | On  |  |  |  |  |  |  |  |  |
| Fraud Control Last Four Pro  | mpt   |   |  |  | ☐ Tip at Time of   | Sale   |  | ☐ Small Ticket   |   |  |  |  |  |  |  |  |  |
| Password Protect Refund  |   |   |  |  | Capture Method:  | Tern   | n / 🗖 Host   |  |   |  |  |  |  |  |  |  |  |
| Communication Method:  | <b>□</b> Dial □ IP  | □ Wireless  | ☐ Wi   | fi   |  |  |  |  |   |  |  |  |  |  |  |  |  |
| Special instructions:  |   |   |  |  |  |  |  |  |   |  |  |  |  |  |  |  |  |
| ADDITIONAL CREDIT/SI   | TE SURVEY IN  | IFORMATION (A   | II MER   | CHANTS)  |  |  |  |  |   |  |  |  |  |  |  |  |  |
| Zone:   Business District  |   |   |  | (CIIAITI)  | Approx. So   | nuare F  | ootage: 🗖 0-250  | <b>□</b> 251-50  | 0 🗖 501-2.000   | □ 2,001 plus   |  |  |  |  |  |  |  |
|  |   |   |  |  |  |  | ucts/services deliver  |  |   |  |  |  |  |  |  |  |  |
| Location: 🗖 Mail 🗖 Office  | ☐ Home ☐ Sh   | nopping Area 🛭 Mi   | ixed 🗖   | Apartment 🚨 Iso  | lated  | •  |  | eu illille   | ulately: • res  | <b>1</b> 10  |  |  |  |  |  |  |  |
|  |   |   |  |  | 7.861.63.8.  |  |  |  |   |  |  |  |  |  |  |  |  |
| CONTINUING PERSONA   | L GUARANTY  | PROVISION - P   | ERSON  | AL GUARANTO  | R  |  |  |  |   |  |  |  |  |  |  |  |  |
| By agreeing below, each indivious of full and complete perform accessible at https://www.finic Merchant under such Merchant that NTI or Bank can demand Guarantor agrees that his or hwithout limitation, bankruptcy any other Guarantor or Merch under the Merchant Agreemer (a) NTI and Bank each may de demand payment from such Gcosts, attorney's fees, and colle such additional fees and costs Guarantor agrees and acknowledges having been pro- | nance by Merchal<br>lalinc.com/WM2N<br>tt Agreement, inc<br>performance or<br>re liability under t<br>proceedings; (2)<br>ant from any oblight;<br>and/or (5) anyt<br>lay enforcing any<br>uarantor without<br>ection costs incurred<br>as may be direct<br>ledges having rea | nt of all Merchant's comment of all Merchant's commended and and an amended luding, without limited payment from any of this guaranty will not either NTI or Bank aggetion under the Merhing else happens the of its rights under the fits seeking paymented by either NTI or Beted by a court. If Merhald the Terms and Co | obligation d from tiation, cha Guaranto be limited grees to concluding at may all his guarant from Mank in concluding in concluding and in | is as set forth in the ime to time, includ rges, interest, costs or if Merchant fails of or canceled becau hanges or modificate ement; (4) any last fect the rights of einty without losing services a corporation or linaccessible via the linacc | e Merchant Agreeming, without limitation and other expensition perform any oblise: (1) the Merchantions to the Merchantions to the Merchantions to The Merchantions to the Merchantion of the re Guarantor or fronterement of the inited liability comp. | nent cor<br>ion, all<br>es, such<br>ligation<br>it Agree<br>ant Agree<br>der of a<br>gainst M<br>eby wai<br>om any s<br>Mercha<br>any, thi | mprised of this Merch promises and coven; as attorney's fees an or pay what Merchal ment cannot be enforement, with or withon y public authority af erchant or any other ves any applicable St. security held by NTI on the Agreement or this is Guaranty must be estance or the security must | ant Applicants of Medicourt controlled and court controlled agains ut notice the right of Life and court of Life and Cou | ation and the Terierchant, and all ar sts. This means, ai nder the Merchan st Merchant for any o Guarantor; (3) Nights of either NTI, . Each Guarantor fimitations; (b) NTI at (c) c) whether or not the ya principal or affi | ms and Conditions mounts payable by mong other things, t Agreement. Each y reason, including, II or Bank releases Merchant, or Bank urther agrees that: and Bank each can or will pay all court ere is a lawsuit, and filiate of Merchant. |  |  |  |  |  |  |  |
| ☐ I agree to all the terms  Principal #1 Print Name:   |   | . •   |  |  |  | Name   | :  |  | Title:  |  |  |  |  |  |  |  |  |
|  |   |   |  |  |  |  |  |  |   |  |  |  |  |  |  |  |  |
| Principal #1 Signature:  |   |   | _ Date:  |  | Principal #2 Signa   | ature: _   |  |  | Date  | :  |  |  |  |  |  |  |  |

PCI\* AND PAYMENTS APPLICATION COMPLIANCE

### MERCHANT APPLICATION AND AGREEMENT ACCEPTANCE

By executing this Merchant Application and Agreement on behalf of Merchant, the undersigned individual(s) represent(s), warrant(s), and acknowledges(s) that: (i) All information contained in this Merchant Application is true, correct and complete as of the date of this Application; (ii) If Merchant is a corporation, limited liability company, or partnership, the individual(s) executing this Application have the requisite legal power and authority to complete and submit this Application on behalf of Merchant and provide the acknowledgements, authorizations and agreements set forth herein on behalf of the Merchant and individually; (iii) The information contained in this Application is provided for the purpose of obtaining, or maintaining, a merchant account for Merchant with Bank, and Bank and NTI will rely on the information provided herein in their respective approval processes and in setting the applicable Discount Rate, Approved Average Ticket, and Approved Monthly Payment Card Volume; (iv) Bank and NTI are authorized to investigate, either through their own agents or through credit bureaus/agencies, the credit of Merchant and each person listed on this Application; (v) Bank and/or NTI will determine all rates, fees and charges and Merchant agrees to pay such approved fees, including those fees listed at section 5.7 of the Terms and Conditions; (vi) The Merchant Agreement will not take effect until Merchant has been approved by Bank and a merchant identification number has been issued to Merchant; and (vii) The undersigned has read and understood the Terms and Conditions accessible at https://www.finicalinc.com/WM2M062021, which are incorporated herein by reference, and the data protection schedule included therein, and agrees on behalf of Merchant to be bound by those Terms and Conditions, in addition to those terms set out in this Application. If Merchant was unable to access such Terms and Conditions, Merchant acknowledges having been provided a copy by NTI, and having read and agreed to same. Merchant ac

Merchant has the option of accepting Mastercard credit cards, Visa credit cards, American Express credit cards, Discover credit cards, Mastercard signature debit cards (MasterMoney Cards) or Visa signature debit cards (Check Cards), or debit cards issued by Discover. Merchant may elect to accept any or all these card types for payment. If Merchant does not specifically indicate otherwise, the Merchant Agreement will be processed to accept ALL Mastercard, Discover, American Express and Visa card types.

Elected Visa, Discover, or MC card types NOT to accept: \_\_\_\_\_\_

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: when you open an account, we may ask you for information that will allow us to identify you, including a copy of your driver's license or other identifying documents.

The Principal(s) is/are executing this Merchant Application and Agreement in the Merchant's name, as well as in its/their own personal name(s) as Guarantor(s) and agree(s) to all the terms outlined above, including without limitation the Terms and Conditions.

| MERCHANT:                 |       | BANK:           |         |
|---------------------------|-------|-----------------|---------|
| Principal #1 Signature X: |       | Ву:             | _ Date: |
| Print Name:               | Date: | Name and Title: |         |
| Principal #2 Signature X: |       | FINICAL INC.:   |         |
| Print Name:               | Date: | Ву:             | _ Date: |
|                           |       | Name and Title: |         |

# ADDITIONAL MERCHANT INFORMATION FORM (REQUIRED TO BE FILLED OUT BY AGENT/SALES REP)

Agent Office / Sales Rep Name: \_\_\_\_\_\_

| SERVICES QUESTIONNAIRE (Required for internet accounts, accounts with greater than 30% keyed transactions, and/or future delivery greater than 30 days)   |                |                  |
|---|----------------|------------------|
| 1. What percentage of sales are: % Business-to-Business + % Business-to-Consumer (Must Total 1009)  | %)             |                  |
| 2. Method of Marketing (check all that apply): Direct Mail/Brochure/Catalog Newspaper/Magazine Social Media Television/Radio In Outbound Telemarketing Phone Book/Yellow Pages Trade Shows  | nternet        |                  |
| 3. Ecommerce Merchants: % of Customer Base: US % Canada % Other % Describe Other:   | (Must          | :Total 100%)     |
| 4. Card are charged on the:   Date of Order   Date of Shipment   Date of Delivery   Other (specify):  |                |                  |
| 5. If you have future delivery, do you require a deposit?   | ☐ Yes          | □No              |
| If Yes, percent of sale required% or flat fee \$<br>Is final payment due before fulfillment? If Yes, number of days before final delivery:  | ☐ Yes          | □ No             |
| 6. Does your billing strategy involve automatic, negative option billing?   | ☐ Yes          | □ No             |
| 7. Does your business offer product guarantee or warrantee?  If Yes, is it a:   Replacement  Refund  Partial Refund   | ☐ Yes          | □ No             |
| 8. Refund Policy - Within # of Days: 🗖 Up to 30 days 🗖 31-90 days 🗖 Greater than 90 days  | Т              |                  |
| 9. Does your business offer recurring billing? If Yes, what is the frequency?   | □ Yes          | □No              |
| 10. Does your business offer up-sells?* (*additional product/service added to the initial purchase)  If Yes, please provide the company names associated with the up-sells:   | □ Yes          | □No              |
| 11. How is the card payment information entered into the payment system?  |                |                  |
| 12. Is card payment information entered via the internet?  If Yes, is the payment channel encrypted by SSL or better?   | □ Yes<br>□ Yes | □ No<br>□ No     |
| 13. How long after payment is product delivered or service fulfilled?   |                |                  |
| Immediately % + 1-7 days % + 8-14 days % + 15-30 days % + Over 30 days % (Must Total 10   | )0%)           |                  |
| INVENTORY/SHIPPING   Not applicable for services, virtual or described by the services of the | lownloadab     | le products      |
| 14. Do you own the product/inventory?  If you do not own the product, who does?   | ☐ Yes          | □ No             |
| 15. Where is the product stored/shipped from? 🔲 Business Location 🔲 Own Warehouse 🖫 Fulfillment Center (If Fulfillment Center, provide company  | and contact in | formation below) |
| Company Name:   |                |                  |
| Address:          State:          Zip:  |                |                  |
| Contact Name: Contact Phone:  |                |                  |
| 16. Method of delivery: US Postal FedEx UPS Courier Other:  |                |                  |
| TRADE REFERENCE (if required)   |                |                  |
| 17. Company Name: Company Name:   |                |                  |
| Address: Address:   |                |                  |
| City: State: Zip: City: State: Zip:   |                |                  |